

# COVID-19: Our Policy and Practices

In response to the unprecedented COVID-19 crisis MCCA has put in place a range of measures to minimise the risk to our guests, visitors and staff. The measures align with recommendations from the HSE, with best practice in the hospitality sector and with the relevant policies of Maynooth University and St Patrick's College, Maynooth.

The measures in place include:

- In all areas used by our guests, additional and regular cleaning of **touch points** throughout the day. These include:
  - Door handles
  - Lift buttons
  - Public phones
  - Light switches
  - TV remotes
  - Charge card terminal
- Sanitising of all **guest keys**
- Additional **sanitiser units** installed – more will be fitted if required
- Sanitiser units checked and **replenished** regularly
- Supplies of **soap** and **paper towels** in all communal toilets checked and replenished regularly
- **Laundering** of bed linen and towels in accordance with industry protocols
- Safe **disposal** of waste-bin material
- **No cash payments** – bookings to be paid for by card or online in advance
- Notices prominently displayed in communal bathrooms and toilets and in other public areas advising on **hand hygiene**, **respiratory hygiene** and **cough etiquette**
- Mandatory wearing of **protective gloves** by all housekeeping staff while on duty
- **Clear communications** to housekeeping staff on room-servicing and hygiene policies, with daily update
- **Information** on our website and in our email communications with guests
- Ongoing liaison with **event organisers** whose attendees may be at or pose a risk.

We ask for your co-operation during this crisis, especially with regard to observance of hygiene recommendations.

*Management*

*Maynooth Campus Conference & Accommodation*

